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MEDICAL STAFF CAREER SERVICE BOARD MEETING Wednesday, 11 December 1957

	C/MS - Chairman DC/MS - Voting Member C/PD - Voting Member C/PCD - Voting Member	•	•	•	•	•			•	•			Dr. Tietjen	I
		•	٠		•		•	•	•	•	•		Dr.	
		٠	•	•		•	•						Dr.	
		•	•		•	•				٠	٠	•	\mathtt{Dr} .	25V1A0a
	C/TSD - Voting Member	•	•	•					•				Dr.	25X1A9a
	C/ASD - Executive Secr	cet	ar	у									Mr.	
	Secretary to C/MS - Re	cc	rd	ir	ıg	Se	cı	et	ar	У	•	•	Mise	

1. Minutes of Previous Meeting

The Minutes of the Medical Staff Career Service Board Meeting of 4 December 1957 were approved by the Members as written.

2. Promotion

REV CATE

The Executive Secretary read a memorandum from the Registrar requesting consideration of promotion of Physical Requirements Officer, from GS-9 to GS-11. The Executive Secretary recommended approval of this promotion. However, in keeping with Medical Staff policy regarding promotions, the Members voted to promote Mr. to GS-10. 25X1A9a

25X1A9a

3. Review of Fitness Reports

25X1A9a a. , GS-14, Medical Officer. During review of this Report, DC/MS noted that he had disagreed with the rating of Dr. s suitability for employment in view of his statements contained in his letter of resignation.

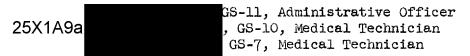
25X1A9a , GS-13, Medical Officer. The Executive Secretary stated this Report was completed in accordance with instructions issued by the Director of Communications. The Personnel Placement Officer will obtain a copy of these instructions for discussion at the next Career Service Board Meeting. Accordingly, the review of this Fitness Report was deferred.

25X1A9a GS-9, Medical Technician. The Executive Secretary noted the fact that this Report was completed by Dr. 25X1A9a Far East Medical Administrative Officer. 25X1A9a and reviewed by Mr. The Board then discussed the appropriateness of this action and it was agreed that Fitness Reports should continue to be forwarded through the Senior Far East Medical Representative for his information and this practice will continue even though there is at present no incumbent in this position 029725

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d. The Executive Secretary briefly reviewed Fitness Reports on the following personnel:



e. Receipt of Fitness Reports on the following personnel was noted:

25X1A9a GS-7, Secretary (Stenographer)

GS-5, Clerk-Typist

GS-4, Clerk-Typist

4. Review of Training Evaluation Reports

C/PCD reviewed briefly the Training Evaluation Reports on the following personnel for the courses noted:

GS-15, Medical Officer - IOC 25X1A9a , GS-13, Medical Officer - IOC and Operations 25X1A9a Support Course GS-13, Medical Officer - IOC 25X1A9a Medical Officer - IOC and part of Operations Support Course GS-7, Medical Technician - IOC 25X1A9a GS-5, Clerk - Shorthand Theory Review , GS-5, Secretary (Stenographer) - Clerical Induction Course n, GS-3, Clerk - Clerical Induction Course GS-3, Clerk - Clerical Induction Course 25X1A9a GS-3, Clerk - Clerical Induction Course GS-3, Clerk - Clerical Induction Course

5. Miscellaneous

a. The Executive Secretary reviewed a letter of commendation from 25X1A9a)r. On behalf of GS-8, Medical Technician,25X1A9a for services performed while on temporary assignment to 25X1A6a 25X1A9a

b. A memorandum of resignation from GS-8, Medical Technician,25X1A6a 25X1A9a

c. The Executive Secretary announced the appointment of 25X1A9a

25X1A9a 25X1A9a 25X1A9a

d. The Executive Secretary requested C/TSD and C/PCD give considera25X1A9ation to recommending promotion of Medical Technician, from
GS-6 to GS-7 prior to his departure for duty with Project 25X1A2d1

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CONFIDENTIAL

MS/mam

Distribution:

Orig - C/MS 1 - DC/MS

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